



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
OCTOBER 27, 2025
2:30 PM
MONTHLY MEETING**

Board Members

Present: Deborah Licata, Peter Heffley, Joyce Fanning, Robert Schreck, Brielynn Bell, Michelle Stevens, Ronald Rambally, James Deuschle

Excused:

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:28 PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **October 21, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The September 22, 2025 Minutes were approved.

Upon motion duly made by Peter Heffley and seconded by Deborah Licata the September Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report outlining the middle school heating and cooling issues that are being looked at, the completed fire inspection, and the MTSS and PERTS meetings.

Director of Administrative Services

Lauren Lysiak presented the administrative services report outlining pulled analyzed and submitted data, computer based testing, high school meetings for the 8th graders, teachers observations and updating the SLE report cards.

Financial Report

Amy Jones presented the financial reports for the period ending **September 30, 2025** (a copy is attached hereto and made a part hereof.)

A discussion was held regarding the organization's current financial position, and it was noted that we are in comfortable standing.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the updated Financial Management Policy was approved as presented. All in favor. None opposed.

Upon motion duly made by Ronald Rambally and seconded by Peter Heffley, the motion to open another money market account was approved as presented. All in favor. None opposed.

Upon motion duly made by Deborah Licata and seconded by Peter Heffley, the September Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held regarding SED, the evacuation drill, the NYS assessment scores and the benchmark assessment meeting.

Upon motion duly made by Michelle Stevens and seconded by Joyce Fanning , the School Leader Report has been approved as presented. All in favor. None opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Deborah Licata and seconded by Peter Heffley. The meeting was adjourned at 3:26 PM.

Respectfully Submitted,
Maxine Perez

The next WBCS Board meeting will take place on November 24, 2025 at 2:30 PM in the WBCS Administrative Conference Room.